



Environmental Education Internship

January 24th – June 2nd, 2012
10-12 hours/week

Position Description:

The Columbia Springs Education Intern will assist with and deliver environmental education programs to K-6 students at Columbia Springs, support the Salmon in the Classroom, and assist with special events as needed.

For more information about Columbia Springs Education Programs see:

http://www.columbiasprings.org/on_site/onsite.html

Duties and Responsibilities:

- **Field Programs:** Assist with field-based environmental education programs at Columbia Springs by providing direction and supervision to students and chaperones during activities. Deliver environmental education programs as needed. Help ensure the safety of students and report incidents. Assist with set-up and clean-up of programs.
- **Salmon in the Classroom program:** Assist with in-class instruction including preparation and clean-up of fish dissections. Assist with deliveries of live fish to schools.
- **Events:** Represent Columbia Springs at special events as needed.
- **Maintenance:** Perform basic cleaning to maintain classroom environment and program equipment.
- **Perform other duties as assigned.**

Hours:

- Approximately 10-12 hours/week from January 23rd through June 2nd 2012.
- Schedule dependent on Columbia Springs programming, some flexibility allowed.
- Must be available 2 days a week (Tuesday, Wednesday, or Friday) 9am – 2pm.
- Must be available April 27th, 28th, OR 29th, May 5th, and June 2nd.

The Organization:

Columbia Springs offers our community a unique setting where educational experiences foster greater awareness of the natural world, inspiring stewardship. Our educational facility is located on one hundred acres of urban natural area at the historic Vancouver Trout Hatchery. In addition to providing a wide variety of formal and informal education programs and ongoing fish rearing the site is open to the public daily. Visitors can hike on nature trails, observe birds and other wildlife, and explore the working trout hatchery. Columbia Springs offers hands-on, experiential field trips designed to teach K through 6th grade students about forest and stream ecosystems.

Required skills, knowledge and abilities:

- Dependability
- Flexibility
- Strong communication, teamwork and leadership skills.
- Ability to take direction and initiative.
- Currently enrolled in degree program at college or university.

- Strong interest in teaching/leading environmental education programs.
- Proficiency in basic computer skills, including Microsoft Office programs.
- Ability to work outdoors in all weather.
- Ability to lift 25 pounds.

Preferred Qualifications:

- Experience working with school aged children.
- Basic understanding of natural processes, natural history subjects.
- Receiving credit for internship through college or university.

Compensation:

This is an unpaid internship. We highly encourage you to check with your college or university about receiving credit for this internship.

Supervision:

The intern will work under the guidance and supervision of the Education Coordinator with additional support from the Salmon in the Classroom Coordinator.

Work Environment:

90% in field and 10% office

Safety Considerations:

This position involves working in an outdoor setting, in varied weather conditions, often walking and hiking on trails of varied terrain.

To Apply: Submit a cover letter, resume, and three references to Renee O'Neill by noon on Friday, January 6th, 2012 by mail or email. Interviews will be held January 11th. If you are selected for an interview you will be asked to complete an online volunteer form.

Mail: Columbia Springs

Attn: Renee O'Neill

12208 SE Evergreen Hwy

Vancouver, WA 98683

Email: schoolprograms@columbiasprings.org

Questions? Contact Renee at 360-882-0936 ext. 226 or schoolprograms@columbiasprings.org