



Position Title: RCC Fixer

Reports To: Repair Clark County Coordinator

Position Summary: Repair Clark County (RCC), a program by Columbia Springs, hosts community events in which the public are invited to bring damaged or broken items to be repaired for free. Learn more at www.repairclarkcounty.org. The RCC Volunteer Fixer diagnoses and repairs damaged items for participants at the event. This role is ideal for folks who have experience with bicycles, jewelry, tools, knives, small appliances and small electronics, or sewing. Because you will repair items in front of the owner, you have an opportunity to provide education to the owner about how to conduct future repairs on their own. In addition, all volunteers have the opportunity to host outreach booths at partner events.

Commitment: There is one Repair Clark County event per month at a different location throughout Clark County. Volunteers are expected to commit to attending at least two events per year, though you are encouraged to attend as many as you want. You will work directly with the RCC Coordinator to sign up for events and determine your schedule. When scheduled, volunteers are expected to attend for the duration of the event, which is typically 3-4 hours.

Onboarding: New volunteers are expected to contact the RCC Coordinator, attend an orientation and training, and attend at least two events.

Essential Duties and Responsibilities:

- Set up tools and work station
- Work with participants to diagnose and determine the repair needed
- Conduct repair, if able
- Refer participant, if unable to conduct repair
- Explain process to participant and provide instruction during repair
- Work with staff to provide feedback on program activities
- Follow all policies and procedures set out by Columbia Springs and RCC

Qualifications:

- Must be enthusiastic about waste reduction and repair
- Must have experience repairing or working with items in the following categories: bicycles, jewelry, tools, knives, small appliances and small electronics, or sewing
- Friendly, warm, with a 'customer-service' mentality
- Work and communicate effectively and respectfully with others
- Dependable and punctual
- Self-directed and willing to take initiative

Benefits:

- Training and a lifelong learning experience
- Professional Development
- Program apparel, including a t-shirt and nametag
- Recognition events
- Refreshments at each event
- The opportunity to meet new people and learn more about RCC and Columbia Springs

For more information, please contact the
Repair Coordinator at 360-882-0936 ext. 224 or repair@columbiasprings.org
Visit our website at www.columbiasprings.org/volunteer