



Position Title: Guided Walk Volunteer

Reports To: Volunteer Manager

Position Summary: Columbia Springs hosts guided walks to engage visitors at our 100-acre area. Guided Walk volunteers lead these walks and hikes, scheduled primarily in spring and summer months. Volunteers set up, lead, and break down each walk. Often visitors will interact with guided hike volunteers exclusively, rather than staff, making you a valuable part of our team.

Commitment: Guided Walk volunteers are expected to be able to learn and communicate the history, ecology, and current programming at Columbia Springs. Volunteers are expected to attend an annual training (held in spring). Guided walks are scheduled April – October and typically last two hours, including set up and take down. All volunteers are expected to communicate their participation in a timely manner.

Onboarding: New volunteers are expected to fill out the volunteer application, schedule a meeting with the Volunteer Manager, pass a background check, and attend training in the spring. New volunteers shadow a guided walk before they are allowed to lead their own guided walk.

Essential Duties and Responsibilities:

- Learn, rehearse, and be able to deliver a 1-hour guided walk
- Use interpretive techniques to engage visitors
- Set-up and break down each guided walk
- Help visitors, answer questions, provide interpretation
- Assist with Columbia Springs outreach and community events
- Work with staff to provide feedback on program activities
- Follow all policies and procedures set out by Columbia Springs

Qualifications:

- Public speaking skills, including the ability to stand, sit and speak for up to 3 hours with reasonable accommodation
- Background in environmental topics and passion for interpreting the natural world
- Must be enthusiastic about educating people and connecting them with nature
- Work and communicate effectively and respectfully with others
- Dependable and punctual
- Self-directed and willing to take initiative

Benefits:

- Training and a lifelong learning experience
- Professional Development
- Admission to workshops, as well as volunteer-specific tours and events
- Program apparel, including a t-shirt and nametag
- Recognition events
- The opportunity to meet new people and learn more about Columbia Springs

For more information, please contact the
Volunteer Manager at 360-882-0936 ext. 222 or volunteering@columbiasprings.org
Visit our website at www.columbiasprings.org/volunteer